



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

To: School Corporation Superintendents

From: Rebecca Estes, Senior Director of Educator Talent

Date: June 17, 2022

Subject: Staff Performance Evaluation Plan Submission for SY 22-23

Legal Standard 12 requires each public school corporation to provide a copy of its staff performance evaluation plan to the Indiana Department of Education (IDOE). Furthermore, in accordance with IC 20-28-11.5-8(d), a school corporation must submit its staff performance evaluation plan to IDOE for approval in order to qualify for any grant funding related to this chapter (i.e., Teacher Appreciation Grant).

When submitting this information, please include the [2022-2023 Staff Performance Evaluation Plan Cover Sheet](#) as the first pages of the document. Evaluation plans for all certificated employees, including teachers and administrators, must be combined into a single document and submitted in PDF format. Other formats will not upload.

Staff performance evaluation plans must be submitted via [Jotform](#) by Friday, September 16.

Please contact [Rebecca Estes](#) with questions.